第２号様式

|  |  |
| --- | --- |
| 受付番号 |  |

児童福祉法に基づく業務管理体制の整備に関する事項の届出書

令和　年　月　日

行政機関の長　様

事業者　名　　　称

　　　　　　　　　　　　　　　　　　　 代表者氏名

このことについて、下記のとおり関係書類を添えて届け出ます。

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | 事業者（法人）番号 | | | | | |  | |  |  | |  | | |  | | | |  | |  | |  | |  | | | |  | |  | | |  | | |  | |  | |  | |  | |  | |  | |
| １　届出の内容 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | □　整　　備　（児童福祉法第21条の5の26第2項、第24条の19の2、第24条の  38第2項関係） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | □　区分変更　（児童福祉法第21条の5の26第4項、第24条の19の2、第24条  の38第4項関係） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ２　事　　業　　者 | フ　リ　ガ　ナ | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 名称又は氏名 | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 住　　　所  （主たる事務所  の所在地） | | （郵便番号　　－　　　　　）  　　　　　　都道　　　　　郡市  　　　　　　府県　　　　　区 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| （ビルの名称等） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 連　　絡　　先 | | 電話番号 | | |  | | | | | | | | | | | | ＦＡＸ番号 | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | |
| 法人の種別 | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 代表者の職名・氏名・生年月日 | | 職名 |  | | | フリガナ | | | | | | | |  | | | | | | | | | | | | | | 生年  月日 | | | | | | | | 年　月　日 | | | | | | | | | | | | |
| 氏　名 | | | | | | | |  | | | | | | | | | | | | | |
| 代表者の住所 | | （郵便番号　　－　　　　　）  　　　　　　都道　　　　　郡市  　　　　　　府県　　　　　区 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| （ビルの名称等） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ３　事業所の名称等 | | | 事業所の総数 | | | | | | 事業所の名称等 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 計　　　カ所 | | | | | | 裏面のとおり | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ４　児童福祉法上の該当する条文  （事業者の区分） | | | □　法第21条の5の26（指定障害児通所支援事業者等） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| □　法第24条の19の2（指定障害児入所施設の設置者） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| □　法第24条の38（指定障害児相談支援事業者） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ５　児童福祉法施行規則第18条の38、第25条の23の2及び第25条の26の9第1項第2号から第4号に基づく届出事項 | | | □第2号 | | 法令遵守責任者の氏名（ﾌﾘｶﾞﾅ） | | | | | | | | | | | | | | | | | | | | | | | 生年月日 | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| □第3号 | | 業務が法令に適合することを確保するための規程の概要 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| □第4号 | | 業務執行の状況の監査の方法の概要 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ６ 区分変更 | 区分変更前行政機関名称、担当部（局）課 | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 事業者（法人）番号 | | | | | | | | | | |  | |  | | |  | |  | |  | |  | |  | |  | | | |  | | |  | |  | |  |  | |  | |  | |  | |  | |  |
| 区分変更の理由 | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 区分変更後行政機関名称、担当部（局）課 | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 区　分　変　更　日 | | | | | | | | | | | 年　　　月　　　日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

（日本産業規格Ａ列４番）

（裏面）事業所の名称等

|  |  |  |  |
| --- | --- | --- | --- |
| 事業所名称 | 指定年月日 | 事業所番号 | 所在地 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 計　　　　カ所 |  |  |  |

（日本産業規格Ａ列４番）